**SCHEME OF RECRUITMENT FOR THE POST OF CAREER GUIDANCE COUNSELLOR**

**Post and Salary Code**: Career Guidance Counsellor – U-AS 2(1)

**Salary Scale**: Rs. 25145 – 3x585 – 26900 (EB)

 Rs. 28655 – 13x585 = 36260/- p.m.

In addition, you will be paid UGC approved and entitled allowances for this post.

**Qualifications:**

Graduate of a recognized University with four years experience in the field of Student Affairs. (Applicants with postgraduate qualifications in the area of Counselling and/or experience in Career Guidance activities will be given preference).

**Efficiency Bar:**

The following requirements should be fulfilled for the efficiency bar on completion of four years of service from the date of appointment and having earned all three annual increments.

1. Obtain a postgraduate qualification in an area related to counselling

And

1. Obtain good record of service during the four year period.

**Provident Fund and Pension Benefits:**

10% and 7% of the salary by the employee and employer respectively will be credited to the University Provident Fund. 8% of the salary will be credited to the University Pension Fund by the employer.

**Employees Trust Fund Benefits:**

 3% of the salary by the employer.